

VETERANS OF FOREIGN WARS

Melbourne Post 4206
3201 Dairy Road
Melbourne, FL 32904
321-724-4121

RULES FOR VFW POST 4206 NON-PROFIT ORGANIZATION AND FACILITIES ARE PRINCIPALLY FOR IT'S MEMBERS. THIS POST WILL NOT COMPETE AGAINST ANY PRIVATE ENTERPRISE OR LEASE IT'S FACILITIES AS A PROFIT-MAKING ACTIVITY.

The signing Renter is the responsible party for maintaining the rules for the use of this facility and parts thereof. The undersigned party agrees to all of the rules listed below and hereby takes full responsibility for upholding these rules.

- A. Renter may not reassign use of these facilities to any other person or persons.
- B. Renter may not allow any personal Alcoholic or Non-Alcoholic beverages to be brought onto the premises for consumption, sale, or used as raffle prizes.
- C. Renter and guests must comply with all Post rules, Local, State and Federal Laws pertaining to NON-PROFIT Organizations.
- D. No gambling of any kind is permitted on the premises.
- E. Renter and guests are limited to the areas covered by this agreement and restrooms only.
- F. Guest must be limited to the number of persons posted by law.
- G. All entrances and exits must be kept clear of obstacles and must be unlocked and unbarred for fire safety and protection.
- H. The Post is not liable for lost or stolen property.
- I. The Post reserves the right to reject any objectionable person or persons.
- J. There will not be use of any equipment for the use of power or sound equipment belonging to the Post.
- K. The Renter will be held liable for all damages incurred during its use of the Post's facilities, including damages caused by guests, ETC.
- L. SPECIAL NOTICE:
Fire rules and regulations require all decorations be of fire proof materials, if not, please don't use them!

I, the undersigned, have read and understand fully the rules for which I am responsible for as the Renter of this Post property. I hereby accept a responsibility for infractions or damages incurred while in my charge.

RENTER SIGNATURE: _____

PRINTED NAME: _____

DATE: _____

PHONE: _____

VFW REPRESENTATIVE: _____

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NAME: _____ DATE: _____

ADDRESS: _____ PHONE: _____

The above-named individual agrees to rent the VFW Post 4206 hall, located at 3201 Dairy Road, Melbourne, FL 32904 on the date _____.

Time of hall rental to be from _____ until _____

Hall can be entered no earlier than _____ am/pm in order to set up/decorate for your event,

prior arrangements are made as follow: Date: _____ Time: _____

A security deposit of _____ is required for your rental.

THE RENTER HAS THE RIGHT TO CANCEL THE USE OF VFW 4206 OST FACILITIES PRIOR TO THE USAGE DATE OF THIS AGREEMENT; HOWEVER:

1. IF THE RENTER CANCELS THIS AGREEMENT WITHIN 30 DAYS OF RENTAL DATE, ALL DEPOSITS WILL BE FORFEITED TO VFW POST 4206.
2. IF THE RENTER CANCELS THIS AGREEMENT OUTSIDE OF THE 30 DAYS OF RENTAL DATE, A FULL REFUND OF DEPOSITS WILL BE GRANTED WITHIN SEVEN DAYS OF CANCELLATION.

NO ALCOHOL WILL BE SERVED AT ANY TIME TO MINORS. IF THIS OCCURS, YOU, AS THE RENTAL PARTY, WILL BE SUBJECT TO PROSECUTION ACCORDING TO THE LAWS OF THE STATE OF FLORIDA. THE POLICE WILL BE CALLED AND YOUR HALL LEASE WILL BE TERMINATED IMMEDIATELY WITHOUT ANY REFUND.

The facility must be cleared of all people and belongings by **10:00 pm** unless other arrangements have been made. After the event, the hall will be checked by personnel from the VFW Post Canteen Manager, House Chairman, Post Commander, designated representative. **If no damages are found, the security deposit will be refunded. If any damages are found or rented items missing, the damages will be repaired or replaced and the cost will be deducted from the security deposit. The remaining balance will be refunded. If any damages exceed the security deposit, the person named above agrees to reimburse the VFW Post 4206 for any amount above the security deposit.**

RENTERS PRINTED NAME

VFW REPRESENTATIVE PRINTED NAME

RENTERS SIGNATURE

VFW REPRESENTATIVE SIGNATURE

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FEES FOR USE OF THE MAIN HALL

(Excluding Security Deposit)

INITIAL (all applicable)	ACTIVITY	MIN TIME	DONATION/RENTAL	DEPOSIT	PAID (at time of contract)
	POST 4206 MEMBER RENTAL	8 HRS	\$400	\$150	\$
	NON-POST MEMBER RENTAL	8 HRS	\$600	\$150	\$
	POST 4206 MEMBER RENTAL	4HRS	\$200	\$50	\$
	NON-POST MEMBER RENTAL	4HRS	\$300	\$100	\$
	ADDITIONAL TIME FOR SET UP AND TAKE DOWN LIMITED TO 2 HRS		\$50 EXTRA PER HOUR		\$
	CLEAN UP FEE MANDATORY		\$100		
	BARTENDER FEE	8HRS	\$150		\$
	BARTENDER FEE	4HRS	\$75		\$
	EXT HRS BARTENDER		\$50 EXTRA PER HOUR		\$
	ROUND TABLE CLOTHES		\$5 EACH		\$
	RECTANGLE TABLE CLOTHS		\$5 EACH		\$
	CHAIR COVERS		\$1 EACH		\$
	CHAIR SHASHES		\$.50 EACH		\$
					\$
	TOTALS				

TOTAL AMOUNT OF CONTRACT_____

TOTAL PAID AT TIME OF CONTRACT_____

REMAING BALANCE OF CONTRACT_____

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ADDITIONAL INFORMATAION

BAR:

FOR AN OPEN BAR, RENTER MUST PROVIDE AN AMOUNT TO THE BARTENDER ON DUTY. THIS AMOUNT CAN BE INCREASED.

DECORATIONS:

ABSOLUTELY NO CONFETTIE ALLOWED. DECORATIONS MUST BE REMOVED At THE END OF THE HALL RENTAL. IF DECORATIONS ARE NOT COMPLETELY REMOVED A FEE OF \$50 WILL BE DEDUCTED FROM SECURITY DEPOSIT.

RENTERS PRINTED NAME

VFW REPRESENTATIVE PRINTED NAME

RENTERS SIGNATURE

VFW REPRESENTATIVE SIGNATURE
